

**PEQUANNOCK, LINCOLN PARK, AND FAIRFIELD SEWERAGE AUTHORITY
REGULAR MEETING MINUTES
March 11, 2026**

The Regular Meeting of the Pequannock, Lincoln Park, and Fairfield Sewerage Authority was held on Wednesday, March 11, 2026, at 4:30 p.m. in the Administration Building, 188 Lincoln Boulevard, Lincoln Park, New Jersey. Chairman Runfeldt called the meeting to order at 4:30 p.m.

ROLL CALL

Members Present: Robert Voorman, Thomas Boorady, Arthur Schmidt, Jerry Notte, Anthony Campisi, David Runfeldt

Absent: Raymond Verdonik, David Kohle

Also Present: Thomas Bongiovanni, Executive Director; Ernest DeGraw, Plant Superintendent, Brian Carey, Authority Engineer, Karen Napolitano, Secretary; Victoria Holmes, Cleary Giacobbe; Kevin O'Brien, Mott MacDonald

OPEN MEETING STATEMENT

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by filing written Notice and Agenda with the Authority Secretary and Municipal Clerks of Lincoln Park, Fairfield and Pequannock, and the Pequannock River Basin Regional Sewerage Authority, by having said notice and agenda posted on the public bulletin boards in the respective municipal buildings and by serving notice thereof to the Herald News, Record, and Suburban Trends newspapers.

OATH OF PUBLIC OFFICERS

At this time the meeting was turned over to Attorney Victoria Holmes to give the Oath of Office to Anthony G. Campis Jr. who was reappointed to the Board for a 5-year term. The Board congratulated him.

MINUTES APPROVAL

Mr. Voorman called for a motion to approve the Reorganization Meeting Minutes of February 11, 2026, seconded by Mr. Boorady.

AYES: Voorman, Boorady, Schmidt, Notte, Runfeldt

ABSTAINED: Campisi

ABSENT: Verdonik, Kohle

UNFINISHED BUSINESS: Appointments of Committees

Chairman Runfeldt referred to Committee Assignment list on the table. He thanked the board members for being flexible, and noted there were a couple of specific requests that were accommodated.

REPORTS OF COMMITTEES

FINANCE

Mr. Notte presented the Treasurer's Report for the month of March (copy attached), the monthly financial reports for Mott MacDonald and Cleary Giacobbe, and the vouchers. He recommended the vouchers be paid as presented.

PURCHASING and PERSONNEL

There were no Personnel Actions for March.

PLANT OPERATIONS

Mr. Boorady referred to the Operations Report on the table. Mr. DeGraw reported that the staff did an excellent job cleaning up after the most recent storm. Mr. Carey reported on the high electricity

bill this month, noting that the rate almost doubled. The Authority's energy broker attributed this increase to the cold winter, supply issues, and the current geopolitical uncertainty, and was hopeful the increase is temporary.

PLANNING and EXPANSION

Mr. Schmidt had nothing to report.

CONSTRUCTION

In Mr. Verdonik absence, Mr. Bongiovanni referred to the Construction Report on the table. He reported there were no contractor payments this month.

INSURANCE and LEGISLATIVE REVIEW

Mr. Voorman had nothing to report.

LEGAL and PUBLIC RELATIONS

There was nothing to report.

MANAGEMENT REPORT

Mr. Bongiovanni reported that the Authority has received its pre-draft NJPDES permit. Only minor monitoring changes are included with this issuance and no new limits are proposed. He also reported Mr. DeGraw is being recognized by the NJWEA in May for all his accomplishments in the field. Lastly, he reported that the NJ Infrastructure Bank is looking to refinance our largest loan. There are nine years remaining on the loan and the refinance could save the Authority some money.

ENGINEER'S REPORT

Mr. O'Brien referred to the monthly Engineer's Report on the table and brought the members up to date on all on-going projects.

NEW BUSINESS

None

CORRESPONDENCE

All members received copies of the correspondence prior to the meeting. All correspondence is on file with the Authority Secretary.

PUBLIC DISCUSSION

There was no public present.

RESOLUTION #26-024: Operating Vouchers Approval (copy attached)

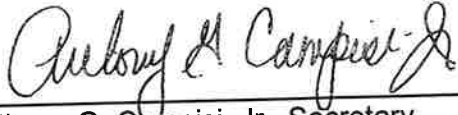
MOTIONED BY: Mr. Boorady; SECONDED BY: Mr. Notte
AYES: Boorady, Notte, Voorman, Schmidt, Campisi, Runfeldt
ABSENT: Verdonik, Kohle

RESOLUTION #26-025: Construction Fund Vouchers Approval (copy attached)

MOTIONED BY: Mr. Notte; SECONDED BY: Mr. Voorman
AYES: Notte, Voorman, Boorady, Schmidt, Campisi, Runfeldt
ABSENT: Verdonik, Kohle

ADJOURNMENT

There being no further business to come before the Authority, on motion by Mr. Voorman, seconded by Mr. Campisi and all in favor, the meeting was adjourned at 4:45 p.m.



Anthony G. Campisi, Jr., Secretary
Dated: March 11, 2026



Karen Napolitano, Recording Secretary

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY

TREASURER'S REPORT

March 11, 2026

Period Ending February 28, 2026

ACCOUNT BALANCES:

OPERATIONS AND ADMINISTRATION

Revenue Account	\$12,370,920.36	
Revenue - NJCMF	6,173,705.73	
Revenue - CD	0.00	
Operating Checking Account	124,196.56	
Payroll Checking Account	259,270.76	
Renewal & Replacement - NJCMF	8,208,333.87	
Renewal & Replacement - CD	<u>0.00</u>	\$27,136,427.28

CONSTRUCTION AND GENERAL

Construction Fund	\$484,424.55	
Construction Fund - NJCMF	\$3,712,399.28	
Construction Fund - CD	<u>0.00</u>	<u>4,196,823.83</u>

TOTAL FUNDS FEBRUARY 28, 2026

\$31,333,251.11

MONTHLY EXPENDITURES:

OPERATIONS AND ADMINISTRATION

Operating Bills	\$594,663.12 *	
Payroll - Salaries & Wages	240,600.45	
- Benefits	469,989.77 *	
- Taxes	<u>17,229.77</u>	\$1,322,483.11

CONSTRUCTION

13,351.02 *

TOTAL EXPENDITURES FOR FEBRUARY 2026

\$1,335,834.13

* Amount shown has not been deducted from above account balances.


Robert Voorman, Treasurer


Karen Napolitano, Secretary to the Board

OPERATING
RESOLUTION #26-024

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority, that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #26564 through #26655 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.


Payee	Check #	Voucher #	Amount	Description	Account
Accurate Pest Control, Inc.		26564	89.17	Pest Control/Feb'26	51.41
AEA		26565	200.00	Registration/Bongiovanni (4/23)	31.22
Allen Paper & Supply Co.		26566	1,493.09	Cleaning Supplies	51.41
Allmark Door Company		26567	8,090.00	Replace Exterior Doors/First Stage Bldg	61.10
Amazon		26568	120.98	Electric Cooktop/Admin Kitchen	31.31
Amazon			104.50	Office Supplies/Admin	31.33
Amazon			538.24	Tools & Supplies/Plant/Headworks Building	51.31
Amazon			41.00	Lysol Wipes/Admin	51.41
Amazon			43.47	Cuvettes/Lab Supplies	51.42
American Wear		26569	428.96	Uniforms	51.43
BioTriad Environmental, Inc.		26570	4,119.00	Vapor Phase Quarterly Maintenance	51.21
Blue Diamond Disposal, Inc.		26571	574.00	Garbage Disposal/Feb'26	51.51
Blue Diamond Disposal, Inc.		26572	1,875.90	Grit & Screening/Jan-Feb'26	51.51
Borough of Lincoln Park Water		26573	726.44	Pumpstations & Hydrant (11/1-2/28/26)	51.14
Broadvoice		26574	741.84	Telephone (2/21-3/20/26)	31.35
CES/Comprelli Equipment		26575	785.00	Repair Fence/PPS	51.33
Costello's Hardware		26576	216.40	Parts/Batteries/Shop Supplies/Admin Kitchen	51.31
Costello's Hardware			18.76	Lowash Oil/Shop Supplies	51.34
Costello's Hardware			32.89	Painters Tape/Shop Supplies	51.35
Costello's Hardware			25.98	Spark Plugs/Shop Supplies	51.36
Cummins Inc.		26577	1,505.26	PM Service/Plant Generators #1&2	51.32
Cummins Inc.		26578	1,923.60	PM Service/UV Generator	51.32
Direct Energy		26579	103,100.08	Plant (1/21-2/18/26)	51.11
Donna Peteja		26580	700.00	Retiree Health Benefits/Mar'26	21.12R
Eastern Lift Truck Co., Inc.		26581	284.25	PM & Inspection/Fork Lift	51.33
Electronic Drives and Controls		26582	195.00	Plug-in Timer Relays/CPS Pump Repair	51.32
Electronic Drives and Controls		26583	5,949.00	Annual PM/Plant & PS VFDs	51.32
Engineered Solutions Corp.		26584	1,325.00	Annual Off-Site BackUp Storage	51.52
Engineered Solutions Corp.			1,560.00	Annual Domain Hosting	51.52
Engineered Solutions Corp.			2,700.00	Annual/Microsoft 365	51.52
Engineered Solutions Corp.			4,050.00	Computer Support/Operations	51.52
Engineered Solutions Corp.			4,300.00	Annual Barracuda Support/Firewall/Router	51.52
Engineered Solutions Corp.			2,294.00	Instrumentation Troubleshooting	51.56
Eurofins Lancaster Labs		26585	2,409.00	Quarterly PFAS Sampling/IPP & Plant	51.65
Fairfield Maintenance Inc.		26586	390.00	Monthly UST Inspection/Feb'26	51.65
Fisher Scientific		26587	571.87	Chemicals/Lab	51.42
Flow Assessment Services LLC		26588	2,962.80	Service/Calibration M3,M13,M14,M15/4	51.56
Franklin Miller, Inc.		26589	2,340.00	Install & Program PLC & Contactor/CPS	51.32
Gannett Media Corp		26590	225.76	Legal Notices	31.32
Garden State Laboratories		26591	2,550.88	Chemical Analysis/Jan'26	51.65
General Carbon Sales		26592	12,300.00	Carbon Change Out/CPS	51.21
GPR One Call LLC		26593	3,300.00	Mark Out Assistance/Plant & PPS	51.33
Grainger, Inc.		26594	4,196.61	Parts/Shop & Plant/CPS Heater	51.31
Grainger, Inc.			146.56	Lubricant/Shop Supplies	51.34
Grainger, Inc.			65.87	Scrubber/Shop Supplies	51.41
Grainger, Inc.			226.80	Fire-Rated Jeans/Shop Supplies	51.44
Health Equity/WageWorks		26595	75.00	HC FSA Admin Fee/Feb'26	31.38

Payee	Check #	Voucher #	Amount	Description	Account
Home Depot		26596	738.00	Refrigerator/Admin Kitchen	31.31
Home Depot			1,840.47	Parts/Plant/Admin Kitchen/Heaters	51.31
Home Depot			71.64	Cycle Oil/Operations	51.34
Home Depot			34.98	Toilet Seat/Shop Supplies	51.41
Home Depot			42.97	First Aid Kit/Headworks Bldg	51.44
In-Line Air Conditioning Co., Inc.		26597	2,148.50	PM Service/Plant HVAC/Feb'26	51.33
Jersey Central Power & Light		26598	15,079.16	Plant	51.11
Jersey Central Power & Light			4,385.85	Pumpstations	51.12
Loraine Tuohey		26599	700.00	Retiree Health Benefits/Mar'26	21.12R
McMaster-Carr Supply Co.		26600	720.76	Parts/Shop & PPS VFD Install	51.31
Michael E. Solla		26601	700.00	Retiree Health Benefits/Mar'26	21.12R
Miller Energy Inc.		26602	934.24	Relays/Shop Supplies	51.31
Miller Energy Inc.			4,200.00	Flow Meter Rentals/Final Clarifiers	51.38
Miller Energy Inc.		26603	3,086.24	ABB Differential Transmitter for BW Rate/PFs	51.31
Miller Energy Inc.		26604	2,460.86	Qtly Calibration/PS Flowmeters	51.56
Motion Ai		26605	14.42	Freight Charge	51.52
Mott MacDonald Group, Inc.		26606	2,400.00	General Consulting/Feb'26	51.53
Mott MacDonald Group, Inc.		26607	1,314.90	Permitting Services 2025-2026	51.63
Mott MacDonald Group, Inc.		26608	4,070.19	IPP Services 2025-2026	51.63
Mott MacDonald Group, Inc.		26609	2,897.72	Jane Road PS Upgrade	61.26c
Mott MacDonald Group, Inc.		26610	5,906.75	Electrical Maintenance & Testing	61.28c
Mott MacDonald Group, Inc.		26611	13,676.15	Building Envelope Study	61.30e
Mott MacDonald Group, Inc.		26612	333.00	SDB Lower Roof	61.40e
New Jersey Manufacturers		26613	5,688.00	Workers Compensation	51.48
New Jersey Natural Gas		26614	20,000.00	March Estimate	51.15
NJDEP/Environmental Lab. Certif		26615	1,915.00	Renew Lab Certification Fee	51.62
NJWEA, Registrar		26616	4,005.00	Seminar Registrations/13 Employees	31.22
One Call Concepts		26617	64.50	One Call Messages/Feb'26	51.62
Optimum		26618	180.42	Internet Service (2/16-3/15/26)	31.35
Optimum Fiber		26619	175.00	Fiber Service (2/16-3/15/26)	31.35
Passaic Valley Sewerage		26620	31,920.00	Liquid Sludge Disposal (2/1-2/28/26)	51.55D
Precision Electric Motor Works		26621	3,285.00	Replace Drive/Intermediate Drive #2	51.32
Precision Electric Motor Works		26622	5,565.00	Replace Motor & Parts/Admin HVAC	61.10
Primepoint, LLC		26623	531.74	Payroll Processing/Feb'26	31.38
Primo Brands		26624	1,072.43	Water/Feb'26	51.14
PSE&G		26625	3,543.84	Glenroy Road	51.12
PSE&G		26626	3,866.25	Jane & Fairfield Roads	51.12
Pumping Services, Inc.		26627	137,341.51	Dimminutor/Motor/Drive/CPS Grinder A	61.10
R&D Trucking		26628	24,864.00	Sludge Removal (2/1-2/28/26)	51.55H
Rapid Pump & Meter Service		26629	686.98	Metric Plugs/Poly Handle/Shop Supplies	51.31
Raritan Supply Company		26630	1,746.10	Gaskets/Shop Supplies	51.31
Robert N. Bongiovanni		26631	700.00	Retiree Health Benefits/Mar'26	21.12R
Safety Scaffolds, Inc.		26632	15,300.00	Scaffolding/Lower 1st Stage PS	51.33
Sherwin Williams		26633	543.89	Paint/Operations	51.35
Sherwood-Logan & Associates, Inc.		26634	7,949.30	Penn Pump Rebuild Parts/Thickener	61.10
State of NJ/Pensions & Benefits		26635	385,004.00	Annual Employer Pension Liability	21.11
State of NJ/Pensions & Benefits		26636	102,168.74	Health & Dental Benefits	21.12
TBSA/Brian Carey		26637	80.00	PE License Renewal	51.61
TBSA/Karen Napolitano		26638	227.93	Office Supplies/Plant/Admin	31.33
TBSA/Patrick Tuohey		26639	665.16	Flooring/Backsplash Supplies/Admin Kitchen	51.31
TBSA/Petty Cash		26640	15.95	Mileage/Bank	31.21
TBSA/Petty Cash			121.50	Food/Board Mtg (2/11)	31.36
TBSA/Petty Cash			6.58	Ice/Lab	51.42
Technical Components Co., Inc.		26641	1,651.50	Valves & V-Rings Packing Kit/Thickener	51.31
USA Blue Book		26642	295.19	Chemicals/Lab	51.42

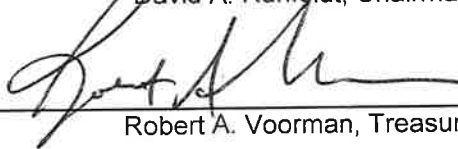
Payee	Check #	Voucher #	Amount	Description	Account
USA Blue Book			109.20	Nitrile Gloves/Lab	51.44
USALCO Baltimore Plant, LLC		26643	12,143.70	Polyaluminum Chloride	51.25
Verizon		26644	415.03	Telephone (2/17-3/27/26)	31.35
Verizon Wireless		26645	381.06	Modems (2/2-3/1/26)	31.37
VSP Vision Insurance Co. (CT)		26646	377.45	Vision Coverage/Mar'26	21.12
W. B. Mason Co., Inc.		26647	1,028.19	Office Supplies/Ink	31.33
W. B. Mason Co., Inc.			13.29	Hand Soap/Admin	51.41
Wallington Plumbing & Heating		26648	286.60	Copper Fittings/Shop Supplies	51.31
Wayne Auto Supply		26649	5.65	Fuel Filter & Hose/Shop Supplies	51.36
Wayne Electrical Supply Company		26650	970.15	Parts/Shop & Admin Kitchen	51.31
Wayne Electrical Supply Company		26651	6,678.00	RAB Bay LED Lights/Plant Lighting	61.10
WEX Bank/Quick Chek		26652	251.96	Fuel Purchases/Feb'26	51.34
William Murphy		26653	700.00	Retiree Health Benefits/Mar'26	21.12R
Willis Towers Watson Northeast		26654	42,917.00	Liability & Auto Insurance	51.48
Xylem Water Solutions/Leopold		26655	5,085.76	Bearings/Nozzle Caps/Pressure Filter	61.10
2026 BUDGET TOTAL			1,082,213.31		
New Jersey Natural Gas	Estimate	26530	-20,000.00	Accounting Adjustment	51.15
New Jersey Natural Gas	45659	26530	19,856.08	Accounting Adjustment	51.15

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on March 11, 2026.


Dated: March 11, 2026



 David A. Runfeldt, Chairman



 Robert A. Voorman, Treasurer



 Karen Napolitano, Secretary to the Board

CONSTRUCTION
RESOLUTION #26-025

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority, that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #1116 through #1118 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.

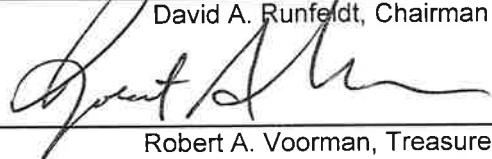
Payee	Check #	Voucher #	Amount	Description	Account
Mott MacDonald Group, Inc.			1,791.25	Solids Building Boiler Replacement	81.63
Mott MacDonald Group, Inc.			3,514.49	South Side Jockey Pump	81.71
Mott MacDonald Group, Inc.			8,045.28	LSRP Services/UST Removal	81.81
2026 BUDGET TOTAL			13,351.02		

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on March 11, 2026.

Dated: March 11, 2026



 David A. Runfeldt, Chairman



 Robert A. Voorman, Treasurer



 Karen Napolitano, Secretary to the Board